

APPLICATION FOR RESIDENTIAL TENANCY

(to be completed by all adult applicants and unaccompanied minors)

You are required to meet a 100-point identification criterion upon submission of your application. The agent / lessor may photocopy any item and retain as part of your application. Please circle the identifying documents you have provided.

	Applicant 1	Applicant 2
** Last TWO pay slips (must be provided)	Attached: Yes / No	Yes / No

AT LEAST ONE FORM OF PHOTO IDENTIFICATION MUST BE PROVIDED		
Drivers License / 18+ Card (original MUST be sighted)	40 points	40 points
Passport	40 points	40 points
Student card / Other Photo ID	30 points	30 points

Last 4 rent receipts / Tenant Ledger	30 points	30 points
Original Birth Certificate / Citizenship Certificate	20 points	20 points
Current Vehicle Registration papers	20 points	20 points
Previous Landlord / Agency Reference	20 points	20 points
Accounts for: Phone, electricity, gas, phone etc (each)	10 points	10 points
Health Care Card / Medicare Card	10 points	10 points
Credit Card / Bank Card / Bank Statement	10 points	10 points

TOTAL _____

*** If you are employed: Last TWO pay slips; If you are self-employed: Bank Statements, Group Certificate, Tax Return or Accountant's Letter; If you are not employed: Centrelink Statement. ***

**IF YOU ARE UNABLE TO MEET THESE REQUIREMENTS,
PLEASE SPEAK TO THE PROPERTY MANAGER**

PROPERTY DETAILS

Address:	
Commencement Date:	/ /20
Lease Term:	6 months / 12 months / Other:
Weekly Rent:	\$
Bond (4 x weekly rent):	\$ ** Please note bond transfers are not accepted **

TOTAL PAYABLE ON ACCEPTANCE OF APPLICATION:

\$

(Bond + 2 weeks rent in advance)

Please note that once acceptance of the application has been conveyed to the applicant/s in writing or verbally, the terms of the lease agreed upon become binding and the full bond + first 2 week's rent will be required to be paid within 24 hours to secure the property. *Star Realty will not hand over possession of the property until all bond monies + 2 weeks rent in advance has been received by them and Tenancy Agreement has been signed by all parties.*

Will the Premises be used for business purposes?

YES / NO

OCCUPANTS

Number of Intended Occupants:

Adults:

Children:

Are you or any of the dependants living with you a smoker?

YES / NO

PETS

Do you intend to keep pets at the property?

YES / NO

Type / Breed:

Number:

Type / Breed:

Number:

Are your pets registered with a council?

YES / NO

If Yes, please state which council:

UTILITY CONNECTION – ON THE MOVE

Would you like us to arrange the utility connections should your application be successful? This is a totally FREE, no obligation service to help you with things such as electricity, gas, internet, foxtel, phone, contents insurance. They connect and move your current services, all done in 1 simple call!

YES / NO

If so, please ensure that you have indicated what services you require and you have signed the On The Move application form attached.

DECLARATION – Please declare the following by selecting either TRUE or FALSE

I/We, the Applicant/s declare,

That all the details herein are true and correct and that I/we have supplied it of my/our own free will

TRUE / FALSE

Not to be bankrupt or insolvent

TRUE / FALSE

Have no known reasons that would affect our ability to pay rent

TRUE / FALSE

APPLICANT 1

Full Name:		Maiden Name (If applicable)		
D.O.B:	Drivers Lic # / 18+ Card:	Marital Status:		
Current Address:				
Mobile:	Home:	Work:		
Email Address:				
Period of Occupancy:		Rent Paid:		
Lessor/Agent:		Phone:	Fax:	
Current Lessor/Agent Email Address:				
Reason For Leaving:				
Previous Address:				
Period of Occupancy:		Rent Paid:		
Previous Lessor/Agent:		Phone:	Fax:	
Previous Lessor/Agent Email Address:				
Reason For Leaving:		Was Bond Fully refunded? Yes / No If no, why?		
Are you in debt to another Lessor / Agent?		Yes / No If yes, why?		
Have you ever been evicted?		Yes / No If yes, why?		
Car Rego:	State:	Car Make:	Car Model:	Year:
Car Rego:	State:	Car Make:	Car Model:	Year:
DEPENDENT CHILDREN NAME:		RELATIONSHIP TO APPLICANT		D.O.B.
				/ /
				/ /
				/ /
				/ /
				/ /

APPLICANT 1: EMPLOYMENT DETAILS

Employment Status: Full time / Part time / Casual / Contract / Self Employed

Current Occupation:	Duration:
Employer:	Address:
Phone:	Weekly Wage: \$

BEST CONTACT TO VERIFY EMPLOYMENT

<u>NAME:</u>	Phone:
Email:	
<i>If Self Employed, Accountant's Name</i>	Phone:
Accountant's Email:	

CENTRELINK PAYMENTS

Are you receiving regular Centrelink payments?	YES / NO
Description of payment(s):	
Total Income (per week):	\$

PERSONAL REFERENCES (NO RELATIONS)

<u>NAME:</u>	Relationship:	
Address:	How long Known:	
Mobile:	Home Ph:	Work Ph:
<u>NAME:</u>	Relationship:	
Address:	How long Known:	
Mobile:	Home Ph:	Work Ph:

NEXT OF KIN – NOT LIVING AT THE SAME ADDRESS

(Note: This information is required in case we need to contact you as a matter of urgency arising from your tenancy and your normal contact details are not responding)

Name:	Relationship:
Address:	
Mobile:	Home Ph: Work Ph:

APPLICANT 2

Full Name:		Maiden Name (If applicable)		
D.O.B:	Drivers Lic # / 18+ Card:	Marital Status:		
Current Address:				
Mobile:	Home:	Work:		
Email Address:				
Period of Occupancy:		Rent Paid:		
Lessor/Agent:		Phone:	Fax:	
Current Lessor/Agent Email Address:				
Reason For Leaving:				
Previous Address:				
Period of Occupancy:		Rent Paid:		
Previous Lessor/Agent:		Phone:	Fax:	
Previous Lessor/Agent Email Address:				
Reason For Leaving:		Was Bond Fully refunded? Yes / No If no, why?		
Are you in debt to another Lessor / Agent?		Yes / No If yes, why?		
Have you ever been evicted?		Yes / No If yes, why?		
Car Rego:	State:	Car Make:	Car Model:	Year:
Car Rego:	State:	Car Make:	Car Model:	Year:
DEPENDENT CHILDREN NAME:		RELATIONSHIP TO APPLICANT		D.O.B.
				/ /
				/ /
				/ /
				/ /
				/ /

APPLICANT 2: EMPLOYMENT DETAILS

Employment Status: Full time / Part time / Casual / Contract / Self Employed

Current Occupation:	Duration:
Employer:	Address:
Phone:	Weekly Wage: \$

BEST CONTACT TO VERIFY EMPLOYMENT

<u>NAME:</u>	Phone:
Email:	
If Self Employed, Accountant's Name	Phone:
Accountant's Email:	

CENTRELINK PAYMENTS

Are you receiving regular Centrelink payments?	YES / NO
Description of payment(s):	
Total Income (per week):	\$

PERSONAL REFERENCES (NO RELATIONS)

<u>NAME:</u>	Relationship:	
Address:	How long Known:	
Mobile:	Home Ph:	Work Ph:
<u>NAME:</u>	Relationship:	
Address:	How long Known:	
Mobile:	Home Ph:	Work Ph:

NEXT OF KIN – NOT LIVING AT THE SAME ADDRESS

(Note: This information is required in case we need to contact you as a matter of urgency arising from your tenancy and your normal contact details are not responding)

Name:	Relationship:	
Address:		
Mobile:	Home Ph:	Work Ph:

ACKNOWLEDGEMENT – Please acknowledge the following by selecting either INITIALLING

I/We, the Applicant/s	
Acknowledge that I/we have sighted and reviewed the General Tenancy Agreement (Form 18a), the Information Statement (Form 17a), body corporate by-laws (if applicable) and the standard terms before submitting this application to Star Realty	<i>Initial:</i>
Acknowledge that any false information I/We provide in this application could jeopardise this application and any subsequent tenancy agreement I/we enter into on approval by the Lessor/Agent.	<i>Initial:</i>
Acknowledge that I/we have inspected the above property internally & externally and accept the property in it's current condition.	<i>Initial:</i>
Acknowledge that once acceptance of the application has been conveyed to me/us either in writing or verbally, the terms of the lease agreed upon become binding and the full bond + first 2 week's rent will be required to be paid as a holding deposit <u>within 24 hours</u> .	<i>Initial:</i>
Are agreeable to receiving notices via email should this application be accepted.	<i>Initial:</i>
Accept that if this application is rejected, the agent/lessor is not legally obliged to give reasons for the rejection.	<i>Initial:</i>
On signing this Tenancy Application the Applicant/s agree the Agent is authorised to make enquiries to verify the information contained therein with relevant tenancy databases including databases of the Applicant/s previous letting agents.	<i>Initial:</i>
Consent and understand that should my tenancy agreement be accepted and upon commencement of the tenancy agreement, there may be cause for the agent/lessor to pass my/our details onto others which may include (but is not limited to) insurance companies, body corporate, contractors, other real estate agents, salespeople and tenancy default databases.	<i>Initial:</i>
Acknowledge that my/our personal contents insurance is not covered under any lessor insurance policy/s and understand that it is my responsibility to insure my own personal belongings.	<i>Initial:</i>
Acknowledge that should my/our Application be declined, Star Realty will keep our Application on file for one (1) month after we have been notified that our Application has been declined.	<i>Initial:</i>

PRIVACY ACT DISCLAIMER

In accordance with the National Privacy Principals we disclose that in addition to information being supplied to a database company, other organisations may receive information from time to time. Other organisations may include and are not limited to debt collection agencies, insurance companies, government departments, law enforcement agencies, tradespeople, other landlords and or their agents.

I/We the said applicant declare that I/We give permission to the agent to collect information in relation to the tenancy application and pass such information onto TICA Default Tenancy Control Pty Limited. I/We further give permission for the information to be provided to any other tenancy database for the assessment of the tenancy application. I/We further give consent to the agent to contact any of the referees provided in the application.

I /We agree and understand that once a tenancy application has been lodged, and an inquiry made with a tenancy database, my/our information may be recorded as making an inquiry. I/We agree that in the event of a default occurring under a tenancy agreement I/We give permission to the member of a tenancy database to register any of the details of such breach with a tenancy database. I/We further agree and understand that the removal of such information from a database company is subject to the conditions of the Database Company.

Applicant 1 _____
 Print Name Signature Date

Applicant 2 _____
 Print Name Signature Date